

IMPLEMENTING PARTNER REPORT, Part 2 – Narrative Reporting

Title of the Project:	Improving Educational Services by Improving Infrastructural Facilities and Provision of School Supplies, Furniture and Equipment for staff at Schools in Loralai Circle-2
Partner Agreement No.:	0000000525-002
Implementer:	Organization for Community Services & Development (OCSD)
Reported by:	Irfan Alamgir Khan
Reporter title:	Executive Director
Operation:	PAK ABC
Budget Year:	2013-2014
Period covered by the Report:	October 01, 2013 to March 31, 2013
Date Report Submitted:	07-04-2014
Pillar:	3-Reintegration
Cost centre(s):	33062 - Quetta

1. Operational Project context - changes

Indicate if there have been any changes in the general situation or context of direct relevance to the implementation of this project. *Maximum 4,000 characters as per FOCUS tabs*

Organization for community services and development (OCSD) started implementation of project adopting a participatory approach involving all the major stakeholders especially government line departments and the local communities of the refugee hosting areas. So this process ensured ownership of project interventions among key stakeholders resulting in improved systems of educational services and building capacities of teachers at schools. The effective and very good participation of targeted communities in awareness creation activities remain another succeeding factor for the successful completion of project. Ensuring rich involvement of all key stakeholders to create ownership, OCSD carried out following major jobs and tasks:

- Signed Memorandum of Understanding (MOU) with District Government.
- Signed of terms of partnership with DEO during the initial phase of the project.
- Arranged trainings for Government School Staff.
- Formed of Parents School Management Committees and facilitated their meetings.
- Involved stakeholders in soft as well as hard components of project as per approved project document.
- Arranged language classes for students at schools.
- Advocacy Campaign through consultative meetings and Seminar

OCSD started on ground implementation within first week of October 2013 and ensured the execution of activities on ground as per agreed timeline. OCSD developed good liaison with line department during the implementation of this successfully completed RAHA project following its schedule agreed with UNHCR. Activities completed under this project according to its agreed schedule, include the following:

- Hiring of project staff and their orientation
- Sharing of project with stakeholders and signing of MOUs and TOPs
- Bidding, selection and signing of agreements with vendors and suppliers for construction related work and procurement of equipment, furniture and supplies.
- Construction of Classrooms, IT Lab and Latrine units
- Repair & Renovation/additional work of existing schools building
- Provision of Furniture in Schools
- Provision of Solar Unit for IT Lab
- Provision of Computer Equipment for IT Lab
- Teacher Training on Classroom Management
- PTSMC activation/reactivation and Training
- Language Classes in Schools
- Advocacy Campaign
- Consultative meetings with stakeholders
- Replacement of school main gate
- Monitoring of construction related work on ground on regular basis and reporting accordingly.

- Regular review of project progress and follow ups
- Generation of monthly progress reports and sharing with donor.

However White Washing of newly constructed classrooms, IT Lab and Latrines could not be completed within project schedule/work plan due to moisture in walls / cement plaster and will be completed when cement plaster will be dry and there will be no moisture in the building.

2. Changes in Population targeted by the Project

2.1 [Targeted Population group name]

- a) *Indicate changes which may have occurred in the population profile and how this may have affected the project. The Implementing Partner should explain differences between the actual number of beneficiaries and the planned number, if applicable.*

OCSD formed two PTSMCs management committees having representation from government and targeted communities to ensure effective participation of stakeholders from government and targeted communities. This committee held four meetings during the project life.

As far as beneficiaries are concerned they are definitely schools catchment population of Loralai benefitting from this Government educational facility. Additionally Government school teachers/ staffs who participated in trainings, members of PTSMCs management committees and general community members who participated in trainings and meetings also include in this list of direct beneficiaries of this project. Secondly, the overall community and families associated with direct beneficiaries are considered indirect beneficiaries of these government educational facilities.

- a) *Provide demographic data pertaining to the population/s targeted by this project (one table for every Population Planning Group assisted under this project).*

Name of Population Planning Group:						
Age Group	Male		Female		Total	
	in numbers	in %	in numbers	in %	in numbers	in %
0-4	620	9%	620	9%	6219	18%
5-11	483	7%	483	7%	4837	14%
12-17	620	9%	483	7%	5528	16%
18-59	1654	24%	1447	21%	15547	45%
60 and >	276	4%	207	3%	2418	7%
Total:	3653	53%	3240	47%	6893	100%
Major Sites:		Circle-2 and all villages (adjacent + in catchment area) of UC				

3. Implementation Arrangements - changes

*Describe any changes to implementation arrangements that have affected the completion of the agreed outputs. Propose if any changes have to be made during implementation. **Maximum 4,000 characters as per FOCUS tabs***

As per submitted project document the implementation arrangements were persistent and every pillar of process diagram carried out effectively during the project implementation. Almost all desired results and outcomes were achieved at the end of the project.

Overall OCSD followed participatory approach of involving all relevant stakeholders in delivering its services to targeted communities to ensure the ownership of initiatives by communities themselves and thus sustainability of interventions. The consultation with and participation of communities particularly the women & children was focused throughout implementation of this completed project. This arrangement ensured the right of communities to participate in decision making processes affecting their lives. Below are the brief details of how stakeholders were involved and what implementation arrangements were adopted to execute the project implementation plan.

Stakeholders Involvement:

OCSD formed PTSCMs management committees for the targeted schools. The sitting in-charge of this school took the role as permanent member of this PTSMC and other members from community side were nominated by community through a democratic process from both refugee and host communities. Eight (four each) meetings of these management committees were conducted ensuring maximum attendance of its members to discuss educational problems, operational issues, sorting out solutions and deciding action points to be carried out. These PTSCMs management committees worked in close coordination with district administration ensuring smooth and successful implementation of the project. Further details are annexed at the end.

Staff Recruitment Arrangements:

The project team was selected following standard hiring procedure of the organization in a transparent fashion. All positions were announced internally as well as externally to have applications against each position. Then tests and interviews were conducted following long listing of applicants by HR and short listing by relevant program authorities. The final joining calls were issued to successful candidates selected by interview panel members and approval from competent authority. Separate files for all project staffs are maintained along with their credentials.

Procurement Arrangements:

All procurements were done in compliance with organizational standards operating procedures. Below are the brief steps followed during procurements under this project:

- ❖ Published and advertised tenders in Newspapers for the transparent selection of vendors and suppliers.
- ❖ Opened bids/tenders Bidding Committee in presence of external stakeholders i.e. UNHCR supply chain officials and Engineer and signing of both technical and financial offers by all members of Bidding Committee.
- ❖ Evaluation of bids through well-defined mechanism in compliance with UNHCR procurement policy guidelines. Issued regret letters along with 2% call deposit to disqualified bidders.
- ❖ Issued Work Order and signed agreements (service contract received from supply chain UNHCR) with selected vendors and suppliers for construction work and procurement of equipment and supplies.

It is also worth mentioning that OCSD completed the following listed tasks and activities with consent of UNHCR, district government and government education department in addition to agreed project document:

- ❖ Purchased and installed complete solar unit at IT Lab.
- ❖ Installed 15 computers systems in IT Lab
- ❖ Replaced school old broken main gate with new one.
- ❖ Additional work under repairs and renovation done in existing schools building.
- ❖ Installation of sign boards.

4. Related Inputs and Projects:

*Provide details of changes in the availability of resources (financial, in kind and staffing) from non-UNHCR sources that have affected/contributed to project implementation **Maximum 4,000 characters as per FOCUS tabs***

OCSD had contributed for RAHA Education project with financial as well as in kind and staffing inputs as per approved budget sheet. The total financial support from OCSD for the project as follows:

- ❖ Office Rent 25% contribution from OCSD.
- ❖ Staffing: 25% salaries of OCSD Executive Director and Admin & Accounts Officer were contributed OCSD.

5. Overall impact of the Project

*a) Summarize the impact of the project on the situation of the targeted population, considering UNHCR commitment to Age, Gender, Diversity Mainstreaming. **Maximum 4,000 characters as per FOCUS tabs***

The implementation of the project had brought a very positive impact in the lives of both host communities as well as Afghan refugees. As it was revealed during the assessment phase of the project that targeted area was deprived of educational services particularly the lacking of classrooms, drinking water facility, electricity, furniture and missing facilities.

However after successful completion of this project with the support of targeted populations, they are free of all above mentioned difficulties and they feel much relieved. They have easy access to all basic educational services from these completed schools and they are benefitting from this in routine without facing any difficulty as they newly constructed classrooms with all required supplies and furniture. They have opportunity to suggest or report any difficulty to PTSCMs management committees and suggest corrective measures. The targeted populations are much thankful to UNHCR for

generous funding to this project to address their education related needs and for ensuring their participation in completion of project.

*b) Summarize lessons learned and recommendations for the future. (This section must be filled in the last project report or when deemed important) **Maximum 4,000 characters as per FOCUS tabs***

Lesson Learnt/ Recommendations:

OCSD team during the implementation of this project learned that DRR component in construction related work should be focussed at designing stage and must be incorporated in implementation plan even with extra resources. The capacity building of targeted communities on DRR should also be focussed in delivery of such project considering the rapid climate changes in the region and Pakistan overall as disaster prone country.

7. Actual Progress Achieved towards Planned Results

[PPG name]

[Goal name]

[Rights Group name]

Objective: [Objective name]

Problem description:	With the existing Refugees population in District Loralai, resource sharing and arising conflicts has led to a sense of deprivation for the hosting communities. Moreover catering their needs of health, education, water and sanitation etc. has put a huge pressure on the local government budgets which cannot cover it. The Targeted Union Council need of special attention. Without proper and appropriate educational facilities, opportunities and better quality services, sustainable development is impossible as the refugee & host population will continue to suffer with the above mentioned problems if not addressed timely. Raising awareness on education among targeted refugee and host communities, creating ownership of project interventions among communities ensuring their lively participation at each step and improving systems of educational services and equipping schools to address the needs of communities, can bring positive changes in the lives of populations and resultantly improving their living standards.	
Intended impact:	This comprehensive intervention in education sector will provide better quality services to both the host and refugee communities for the deprived union council of District Loralai Circle-2, it will also bring positive change in the lives of targeted population. In the proposed project as it is aiming to provide a package of integrated interventions at school level for the mutual benefits of refugee and host communities. Improved living standards of targeted Afghan refugee and hosting communities through joint efforts in a peaceful co-existence environment in coordination and support from government departments. Lives of people in refugee affected areas are rehabilitated and hosting communities are supported for improving their current standards of living through educated children.	
Actual impact:	This successfully completed project brought a very encouraging positive impact in the lives of targeted populations as now they are free of all difficulties they were facing due to complicated education problems because of non-availability of basic educational services in their area and now they feel much relieved. They have easy access to all basic educational services additionally the IT lab facility from this completed project at schools and they are benefitting from this in routine without facing any difficulty. The project had directly contributed in improving their living standards through their improved health conditions. This indirectly improved their livelihoods because of reasonable cut in their education related expense. So project resulted in contributing peaceful co-existence of both host and refugees communities as the both ends feel much relieved. The communities have opportunity to suggest or report any difficulty to PTSMCs management committees and suggest corrective measures. The targeted populations are much thankful to UNHCR for generous funding to this project to address their education related needs and for ensuring their participation in completion of project.	
Impact Indicator(s)	Data capture level	Actual (_ or _/_)
% of PoC aged 14-17 aged enrolled in Secondary education	Loralai UC Circle-2	[Value, no text]

Output:	Report on the progress achieved:		
<ul style="list-style-type: none"> ➤ Access to primary educational services provided or supported ➤ Classrooms and Latrines are constructed in Schools ➤ State of the art IT Lab is constructed/ established and provided with computer and solar equipment ➤ The capacities of school teachers is built to enhance their classroom management skills ➤ All necessary furniture and supplies within project scope provided to schools ➤ PTSMCs Management Committees activated/reactivated and provided training ➤ Additional work under repair and renovation completed at schools ➤ Language classes particularly Urdu and English organized for school children ➤ Consultative meetings held with all stakeholders and organized seminar 	<ul style="list-style-type: none"> ➤ The targeted catchment populations of schools have easy access to basic educational services following completion of this project. ➤ The project had constructed Classrooms and Latrine Units. ➤ The project had constructed fully equipped IT Lab with Solar Unit ➤ The capacities of targeted Government school teachers been built under this project through successfully delivered trainings resulting in increased level of satisfaction of parents through improved job performance of trained staffs. ➤ The all furniture and supplies been provided as per project document to make ensure better educational services provision. ➤ Two Parents School Management Committees (PTSMCs) been formed for the targeted educational facilities. These committees have their members both sides of government school staff and community members as well. These committees held their eight meetings during project. These PTSMCs management committees are working in close coordination with district administration for the smooth delivery of services from these educational facilities. ➤ Language classes been organized at both educational facilities for better understanding on English and particularly Urdu for refugee students. ➤ One day seminar organized after consultative meetings under advocacy campaign. 		
Performance Indicator(s)	Site	Target	Actual progress (_ or _/_)
<ul style="list-style-type: none"> ➤ Access of PoC to National/Government educational facilities ensured ➤ Newly constructed classrooms are operational and children are getting education in peacefully environment ➤ Fully equipped IT Lab is operational ➤ Services of skilled staff are available to communities at educational facilities ➤ Improved services available because of furniture and supplies at school level ➤ Additional work under repair and renovation of existing school building is completed ➤ Meetings being held by PTSMCs Management Committees and issues are being resolved ➤ Communities have updated knowledge on basic 	<ol style="list-style-type: none"> 1. Govt. Boys High School Town, Circle-2 Loralai 2. Govt. Girls High School Police line Circle -2, Loralia 	<ul style="list-style-type: none"> ➤ 10 functional classrooms ➤ Classroom are available for school children ➤ 01 fully functional IT Lab ➤ Repaired & renovation / additional work at schools ➤ Educational staff is trained through trainings ➤ 02 PTSMCs activation ➤ Furniture and supplies provided to schools ➤ 08 Monthly meetings of PTSMCs conducted ➤ Language classes for primary level students 	<ul style="list-style-type: none"> ➤ Completed and functional ➤ Is made available ➤ Equipped IT Lab is operational ➤ Additional work / school buildings been repaired ➤ Trainings arranged and effective participation ensured ➤ 02 PTSMCs activated ➤ Furniture and supplies been provided (detail is annexed). ➤ 08 monthly meeting of PTSMCs facilitated ➤ Language classes at both

educational services Community has participated in the trainings sessions.			schools organized
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Activities	Site (Optional)	Start date	End date	Status
Signing of MOU with district government & education department	Circle-2, Loralai	01 October, 2013	30 October, 2013	Completed
Selection of Contractor for Construction Work of classrooms and latrine units	Circle-2, Loralai	01 October, 2013	30 October, 2013	Completed
Award of contract to successful vendor for construction of Classrooms and Latrine units	Circle-2, Loralai	01 October, 2013	30 October, 2013	Completed
Start of construction work of Classrooms and Latrine Units	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Monitoring, Evaluation and Reporting	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Purchasing and delivery of Furniture and Supplies for schools	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Completion of Classrooms and Latrine Units construction work	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Award of contract to successful vendor for construction of IT Lab	Circle-2, Loralai	01 October, 2013	30 October, 2013	Completed
Purchasing and delivery of computer and solar equipment for IT Lab	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Quality inspection by Field Engineer	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Completion of IT Lab construction work	Circle-2, Loralai	01 November, 2013	31 March, 2014	Completed
Training for educational staff / school teachers on Classroom management	Circle-2, Loralai	01 November, 2013	30 November, 2014	Completed
Formation/ reactivation and Training for PTSMCs Management Committees	Circle-2, Loralai	01 November, 2013	30 November, 2014	Completed
Regular meetings by PTSMCs Management Committees	Circle-2, Loralai	01 December, 2013	31 March, 2014	Completed
Advocacy Campaign through consultative meetings and organizing seminar	Circle-2, Loralai	01 November, 2013	30 November, 2014	Completed
Language classes for primary level students	Circle-2, Loralai	01 November, 2013	30 December, 2014	Completed

6. References and annexes attached. (Attached)

Provide reference to any supporting documents. This information will be retained outside of Focus.

[TEXT HERE]

Name of UNHCR Reviewing Officer: _____

Signature of UNHCR: _____

Date: _____