



Project Completion Report Computer Literacy Project Ziarat under Livelihood Improvement Program



ACKNOWLEDGEMENTS

Taraqee Foundation has since long, established its integrity through their devoted efforts for the uplift of rural, urban and peri-urban poor and disadvantaged. Its collective conscious responses are well recognized and has led to enormous success in bringing assistance through empowering and enabling initiatives for raising the quality of life of the people of Balochistan and has far reaching results. The indicators all point towards sustainable development if organizations sincere in helping this province-integrate their efforts to support Taraqee's cause.

OCSD is proud to be part of Taraqee Foundations Livelihood Enterprise Development Program covered all 8 Union Councils of Ziarat, under this program 120 male participants were given one month training on Computer Skills under BASIC-ADVANCE COMPUTER LITERACY COURSE (BTAC). The LSO's formed by Taraqee provided valuable support in facilitating us at the field level. OCSD has diverse experience in skill development projects and has seized upon any opportunity where it can use its experiences to deliver the best possible results for the purpose of alleviating poverty by enabling beneficiaries to become self-reliant and earn and supplement their household income through the dignity of labor, application of their skills and abilities.

Balochistan is rich in human resource and it is further complimented by the hard work, resilience, determination and unwavering sprit of people who rise to ever occasion with enthusiasm- we all must contribute our best efforts in helping these people reach a point where they are no longer constrained by the lines of poverty –which we strongly feel is the root cause of all social ailments and this depravation has done more damage in Balochistan than anywhere else.



In the implementation of this project we received advise, guidance and valuable support from Mr. Faisal Ehsan, Manager HID, Taraqee Foundation and we are profoundly gratified for his help and faith in us and the bright future of the people of Ziarat. We express our sincere appreciation to a person who is involved, completely sincere and highly aware of the subtle nuances that define enterprise development.

We take this opportunity to thank Taraqee Foundatiion in inviting us to forums where we gained valuable insight and we sincerely hope our partnership will endure and collectively sharing the same vision –we continue to help, heal and restore this province of its lost glory. Your kindness is unparalleled on behalf of the people of the 120 beneficiaries- we thank you for your faith in us.

Irfan Alamgir Khan

Executive Director, OCSD

PROJECT OVERVIEW:

Organization Name	Organization for Community Services and Development (OCSD)
Project location (village, union council, Tehsil and district)	8 Union Council of Ziarat
No. of Direct & Indirect Beneficiaries	Male: 120 Direct Households: 840 Indirect
Brief description of project objective:	<p>The problem in Balochistan is not just political or strategic – it is humanitarian. A vast majority of the people in the province in rural and peri-urban areas and in its Baloch-dominated central and southern regions – live below poverty line with next to no means of earning a livelihood. They have minimal access to education, health, roads, electricity and other means of communication. Most of them have never heard about a flush toilet, a sewerage disposal system and running tap water. Their ramshackle abodes are as basic as the temporary shelters in a badly run refugee camp and their belongings as nominal as those of any asset-less group of people in a war-ravaged country. It is a humanitarian crisis that can be resolved and all means deployed to reach the people- who through their indomitable courage, resilience, faith and determination have proved time and time again that how contributory they are towards any effort made to make their living conditions bearable. The people are involved, responsive and have an inbred sense of accepting responsibility for the betterment of their lives.</p> <p>The Project aims to develop skills of 120 males through community based and managed skill enhancement program. The course is designed to raise understanding of participants for utilizing their skills to run livelihood supporting enterprises, by using information technology creates a range of niche for them in the market thus supplementing their income and improving their quality of life. The Project will arrange</p>

	training course at well-established computer training center in Quetta with the provision of boarding and lodging support and certification.
Project Completed:	15 October 2015



PLANNER

- Develop a capability to monitor trends in poverty range security status and its determinants especially with respect to impacts on vulnerable groups;
- Design and implement training and other capacity building activities in the selected areas, coordinate all statistics data collection, analysis and related activities
- Produce training materials and user's manual for the trainees representing LSOs/VOs and Community Organizations.
- Identify or Establish computer lab and induct youth trainees representing LSOs from all 8 UCs of district Ziarat with in the stipulated time frame to develop

their skills to best utilize the information technology can contribute to enhance their income generation activities.

- Stay updated on progress, priorities and constraints.

TRAINING CURRICULUM

Trade : Basic to Advance Computer Literacy Course BTAC
 Duration : 01 Month
 Starting Date : September 14, 2015
 Ending Date : October 15, 2015
 Total Weeks : 04 Weeks
 Total Days : 30 Days
 Total Credit Hours : 93
 Days : Mon – Friday (5 – days per week)

S.No.	Course Contents	Hour(s) / Day	No. of Days	Total Hours
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FOUNDATION MODULE:

1.	Windows Operating Environment		1	
2.	Using Mouse (MS – Paint)		1	
3.	Using Key Board (MS – Notepad)		1	
Duration: 3 days			3	

MODULE I:

1.	Introduction to Information Tech. (1) Introduction of Computer		1	
	- Digital			
	- Analog			
	- Hybrid			

S.No.	Course Contents	Hour(s) / Day	No. of Days	Total Hours
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2.	Typing Tutor		1	
3.	Educational Games		1	
4.	MS – Word		3	
5.	Internet			
6.	Browsing Important sites/ email address Uploading CVs, online, privacy control, Useful sites		3	

MODULE II

1.	Introduction to Information Tech. (2) ➤ Hardware		1	
	- C.P.U			

	- Mother Board	
	- C.D. ROM	
	- E.T.C	
➤	Input Devices	1
	- Mouse	
	- Key Board	
	- Scanner	
	- Microphone	
	- E.T.C.	
➤	Output Devices	1
	- Monitor	
	- Printer	
	- Speaker	
	- E.T.C.	
➤	Memory of Computer	1
	- RAM	
	- ROM	
	-Software installation	
	-Malware protection	
➤	Storage Devices	1
	- Hard Disk	
	- CD Writer (Disk)	
	- USB	
2.	MS – Windows	3
3.	MS – Power Point	3
4.	MS – Excel	3
5.	Internet portals-	2

S. No.	Course Contents	Hour(s) / Day	No. of Days	Total Hours
MODULE III				
1.	Word Processing in local languages (urdu, Pashto, Persian)		2	

PRACTICALS/TESTS

Note:

During the course students will be provided the following material mentioned below by OCSD.

- Material
- Handouts etc.
- Hands on application



TRAINING

Participatory/ contributory responsiveness by involvement of community members and participants to acquire skills and constantly upgrade it as per the latest market trends and needs—thus aiding their livelihood potential

Our training plans as a norm are certificate courses as we feel that this facilitates a beneficiary in the long term development and for securing loans if they want to set up home based business.

The stipends will contribute towards supplementing the income of 120 households directly in all likelihood greatly benefit the recipients bringing relief to them in short term range with possibility of increase in per capita income-provided are registered at TTB for similar trainings and with TF or OCSD. This would pave the way for interventions that other organizations may wish to make in different sets of program addressing environment, food security, Health, WATSAN and WASH. The training institute is provided with all amenities to facilitate the training sessions, the environment is enabling and conducive for free association and maximum

absorption of training outline to acquire skills through synchronized and effectively designed modules.

ROLE OF LSO's- GAPS

The LSO's are supportive and we feel that Taraqee Foundation has gained massive support of the locals through their active participatory measures and their sustained efforts to alleviate the poverty in the region, the results are visible and promising

OCSD signs partnership agreements/MOUs with LSOs, VO's, CBO's and other stakeholders in area where it works. We work in close collaboration with these community representatives and seek their support on ground level by involving them in all project activities.

As it is normal in every community based practice – some LSO's adopt a dominant behavior to retain a control on the project, which is quite understandable in economically depressed areas and even in normal income areas. At some point, we need to be resolute in our stance that irrespective of personal feelings, we are concerned about the larger interest of the beneficiaries and that to us they mean the entire world, so our firm position has to be respected by the LSO as we represent the lowest lows and the highest highs of the community and that we are all in this together for a common goal to end- eliminate-eradicate the deprivations of poverty-

MONITORING

The OCSD team has extensive experience in livelihood sector and are sensitive to the needs of participants, they exercise highest code of conduct and utilize their expertise to guide and advise where required

IMPACT

The stipends will partially contribute towards supplementing the income of 120 households directly in all livelihood greatly benefit the recipients bringing relief to them in short term range with possibility of increase in per capita income-provided the centers are registered at TTB for similar trainings and with TF or OCSD for long term. This would pave the way for interventions that other organizations may wish to make in different sets of program addressing environment, food security, Health, WATSAN and WASH.

The effectiveness of the program can only be truly gauged once trainees have established strong link to Ministry of Manpower and labor Development, social welfare department is

affirmed. A list of skilled trainees would be maintained and shared with relevant department for future placement in their poverty alleviation umbrella.